



29<sup>th</sup> April 2025

**To all members of West Dean Parish Council:**

You are hereby summoned to attend the annual meeting of the Parish Council to be held on Tuesday 6<sup>th</sup> May at 19:00 at King George's Hall to transact the following business.

**Members of the public and press:**

You are welcome to attend. Members of the public who wish to raise questions or comment on any item on the agenda are asked to send their question / comment by email to the Clerk.

*A Owen*

Amanda Owen

Clerk to West Dean Parish Council.

Email: [westdean-pc@outlook.com](mailto:westdean-pc@outlook.com) Website: <https://westdeanvillage.co.uk/>

**AGENDA**

55/24	To elect the Chair and receive the signed declaration of office.
56/24	To elect the Vice Chair and receive the signed declaration of office.
57/24	To confirm there are no amendments to Councillors declarations of pecuniary interests.
58/24	To approve the following policies: Code of Conduct   Standing Orders   Financial Regulations   Asset Register   Risk Assessment
59/24	To approve the following direct debits: Nest   ICO
60/24	To agree allocation of areas of responsibility to Councillors: West Dean Rec Ground   Planning   West Dean Emergency Plan   SWAB   River Group   Footpaths
61/24	To receive Chair's opening remarks.
62/24	To receive and accept apologies for absence.
63/24	To receive declarations of interest relating to items on this agenda.
64/24	To approve the minutes of the full council held on Tuesday 22 <sup>nd</sup> April 2025.
65/24	Public Forum.
66/24	To receive reports from Wiltshire Council & Wiltshire Police.
67/24	To receive updates with regards to: Glebe Farm   River Group
68/24	To agree the Parish Council insurance renewal at a cost of £564.94 and to enter into a three year fixed rate agreement.
69/24	To note the financial situation.
70/24	To approve the requests for payments for May.
71/24	To agree the date of the next meeting as Monday 16 <sup>th</sup> June.