

**Extraordinary Meeting of West Dean Parish Council**  
**Wednesday 23 October 2019 at 7:00pm at Laburnum, West Dean, SP5 1EZ**

Present: Harry Urquhart (HU) – Chair, Sarah Hurst (SH), Astrid Lynn (AL) and Bill Seabrook (BS)  
Others present: Melanie Camilleri (MC) – Clerk/RFO (no members of the public).

**102/19 Apologies for Absence:** Jane Higgins (JH), Christine Warry (CW), and Mike Marx (MM)

**103/19 Open Forum**

**104/19 Declarations of interest:** None

**105/19 Minutes** of the Ordinary Parish Council Meetings held on **Wednesday 4 September 2019** were agreed by all and signed by HU.

**106/19 NDP:** Formal re-designation of the NDP area must now be sought to include the Buckholt community. The Councillors unanimously agreed to do this through the Chairman of both PCs writing a joint letter to TVBC.

**107/19 Planning**

**19/08893/VAR**

Site: Ellengowen, Rectory Hill West Dean SP5 1JJ

Proposal: Variation of condition 2 on 15/11870/FUL to allow for removal of 2 dormer windows and internal staircase in approved garage

Parish Council decision

The Parish Council discussed this application, and unanimously voted (by a show of hands)

'**Object**' for the following reasons:-

No heritage statement

Legal requirement under The National Planning Policy Framework (NPPF) paragraph 128

'In determining applications, local planning authorities should require an applicant to describe the significance of any heritage assets affected, including any contribution made by their setting. The level of detail should be proportionate to the assets' importance and no more than is sufficient to understand the potential impact of the proposal on their significance'.

Design, appearance and materials

Not in keeping with the character of the area nor a conservation area, and not suitable for an outbuilding

**19/09731/FULL**

Site: The White House, Ashmore Lane, SP5 1HN

Proposal: Two storey Extension

Parish Council decision

The Councillors unanimously voted (by a show of hands) '**No Objection**', subject to the mitigation activity relating to bats (a protected species, as set-out in the Ecological Survey) being agreed and implemented.

**19/09928/FULL**

Site: Michaelmas Cottage, West Dean SP5 1JJ

Proposal: Render exterior (colour tbc), demolish existing conservatory and rebuild as extension, add infill corner extension, add timber framed car port, add conservation skylight.

Parish Council decision

The Parish Council discussed this application, and unanimously voted (by a show of hands)

'**Object**' for the following reasons:-

### No heritage statement

Legal requirement under The National Planning Policy Framework (NPPF) paragraph 128 'In determining applications, local planning authorities should require an applicant to describe the significance of any heritage assets affected, including any contribution made by their setting. The level of detail should be proportionate to the assets' importance and no more than is sufficient to understand the potential impact of the proposal on their significance'.

### Design, appearance and materials /effect in conservation area

Not in keeping with the character of the area nor a conservation area, which is visible from the road

**108/19 Application by landowner of Dean Hill for a restricted byway on Dean Hill Park to be extinguished:** carried forward to meeting 6 Nov

### **109/19 Finance**

i. Cheques were approved and signed for Playsafety, Vita Play, and Community First.

### **Bank balances**

Treasurers Account (as at 27 Sept 2019): £7,264.14

Savings Account (as at 9 Sept 2019): £10,356.59

### **Main Account**

<b>Payee</b>	<b>Detail</b>	<b>Amount £</b>	<b>Method</b>
M Camilleri	Clerk Salary 1 Oct	283.05	Standing Order
Martin Lambe	Grass cutting	100.00	000683
Martin Lambe	Grass cutting	100.00	000684
Playsafety	RoSPA Annual Playground Safety Inspection	99.00	000685
Vita Play	Playground resurfacing	6,840.00	000686
Community First	Insurance premium to cover WM and Climbing Wall	108.57	000687
Total debit		<b>£7,530.62</b>	

<b>Receipts</b>	<b>Detail</b>	<b>Amount £</b>	<b>Deposit Ref.</b>
Transfer	TV from Savings account	5,000.00	
WCC	Grant for playground resurfacing	3,420.00	
Total credit		<b>£8,420</b>	

**110/19** The date of the next **West Dean Parish Council** meeting will be held on **Wednesday 6 November 2019 at 7:00pm in the King George's Hall, West Dean**

Being no further business, HU closed the meeting at 9:30pm