



**Minutes of the Parish Council meeting held on
Tuesday 22nd April 2025 at 19:00 at King George's Hall, West Dean.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Higgins	✓		
Councillor J Camilleri	✓		
Councillor Seabrooke	✓		
Councillor M Camilleri		✓	
Councillor N Hiddleston (from 19:31)	✓		
Councillor M Lee	✓		
Vacancy			

Also, in attendance:

Amanda Owen – Clerk, Wiltshire Councillor Richard Britton & three members of the public.

41/25	To receive Chair's opening remarks. Councillor Higgins welcomed everyone to the meeting.
42/25	To receive and accept apologies for absence. Apologies were RECEIVED and ACCEPTED from Councillor M Camilleri.
43/25	To receive declarations of interest relating to items on this agenda. No declarations of pecuniary interest were received.
44/25	To approve the minutes of the meeting held on Monday 17th March 2025. The minutes of the meeting held on Monday 17 th March were signed as a correct record of the meeting.
45/25	Public Forum. None.
46/25	To receive reports from Wiltshire Councillor Richard Britton & Wiltshire Police. Councillor Britton addressed the meeting and advised that Wiltshire Council is in purdah and that he will miss working alongside West Dean Parish Council. Councillor Higgins thanked Councillor Britton for his support over the years. The Wiltshire Police report can be found at APPENDIX A .
47/25	To receive updates with regards to: Glebe Farm River Group Glebe Farm Paul Goodman from Test Valley Borough Council advised that the S106 document should be received this week. It was noted that the Clerk would contact Solicitors to obtain quotes for the review of the document once received and Councillors have made their comments. The builders who were going to be fulfilling the build have changed, the new builders have yet to be announced. Once the S106 has been received and the new builders are known, it was suggested that the Parish Council arrange a meeting with the new builders. Councillor J Camilleri advised that once all parties have signed the S106 (eg. TVBC planning, housing, land owner and Parish Council) the document will be able to be put to fruition. The biodiversity net gain will need to be discussed further between the Parish Council and the Land Owner.

	<p>River Group It is looking as though the work will commence next Spring.</p>																																
48/25	<p>To agree the following with regards to the River Project:-</p> <ul style="list-style-type: none">- Wessex River Trust options. <p>It was AGREED to accept option 2, the use of a gravel toe, rather than hazel faggots. Proposed by Councillor J Camilleri, seconded by Councillor Lee. All members voted unanimously to accept this resolution. It was noted that now the Parish Council have an agreed plan this will be sent to the Landowner for his consideration.</p> <ul style="list-style-type: none">- Award of contract principals. <p>Groundwork bids will be sought by Wessex River Trust.</p> <p>Councillor J Camilleri advised funds for the project have been collected by West Dean Parish Council, and two grants has been awarded from Wiltshire Council and from SSEN. Wessex River Trust will provide updates to Wiltshire Council and SSEN and also generate invoices to Wiltshire Council to request funding in 2026 in accordance with environmental factors, eg. Water levels, trout spawning.</p> <p>Councillor Higgins suggested that when the river works are complete a village planting day will be required to plant marginal shrubbery.</p> <p>Councillor Higgins also advised that Neil Swift of Wessex River Trust will be attending the Parish Assembly to provide an update.</p>																																
49/25	<p>To discuss VE Day plans. Following discussion, it was noted that the Parish Council would arrange for the lighting of the Beacon on 10th May at 18:30.</p> <p>Councillor Hiddleston will research potential events for VJ Day with potentially a party on the Green held on 15th August. Further details to follow.</p>																																
50/25	<p>To agree the retrospective approval of Mrs Julie Rowe and Mr James King as Trustees to The Brooke, Evelyn and Thistlethwaite Charity. It was AGREED to retrospectively approve Mrs Julie Rowe and Mr James King as Trustees to The Brooke, Evelyn and Thistlethwaite Charity. Proposed by Councillor Higgins, seconded by Councillor Hiddleston. All members voted unanimously to accept this resolution.</p>																																
51/25	<p>To note the financial situation. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance at 31st March 2025 being £26,357.60. The bank reconciliation can be found at APPENDIX B.</p>																																
52/25	<p>To approve the requests for payments for April. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor Hiddleston, seconded by Councillor J Camilleri. All members voted unanimously to accept this resolution.</p> <table><tr><th colspan="4">April Payment Requests</th></tr><tr><th>From</th><th>Item</th><th>Invoice Number</th><th>Amount</th></tr><tr><td>Staff</td><td>Salary</td><td>April</td><td>£891.28</td></tr><tr><td>Lloyds</td><td>Bank Charges</td><td></td><td>£4.25</td></tr><tr><td>Clive Francis</td><td>Grass Cutting</td><td>Inv 010325</td><td>£282.00</td></tr><tr><td>WALC</td><td>WALC & NALC Subs</td><td>WALC - 0659</td><td>£108.28</td></tr><tr><td>Viking</td><td>Stationery</td><td>5709884</td><td>£13.22</td></tr><tr><td></td><td></td><td>Total</td><td>£1,299.03</td></tr></table>	April Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	April	£891.28	Lloyds	Bank Charges		£4.25	Clive Francis	Grass Cutting	Inv 010325	£282.00	WALC	WALC & NALC Subs	WALC - 0659	£108.28	Viking	Stationery	5709884	£13.22			Total	£1,299.03
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	To consider the following planning application(s):
53/25	25/00633/FULLS Single and 2 storey rear extension and erection of a porch. 2 Hillside Close, West Dean, Salisbury, SP5 1EX. West Dean Parish Council has NO OBJECTION to this planning application. Proposed by Councillor Higgins, seconded by Councillor Seabrooke. All members voted unanimously to accept this resolution.
54/25	To agree the date of the next meeting as Tuesday 6th May. The date of the next meeting was AGREED as Tuesday 6 th May.

There being no other business, the meeting closed at 20:10.

WILTSHIRE POLICE PARISH COUNCIL REPORT

West Dean

April 2025

On the team

PC Kelvin RAMSEY 70855	PCSO John TAYLOR 9465	Sgt Susan MALKINSON 2775
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Crimes and incidents

Wiltshire Police record crimes and incidents by the National Crime and incident recording standards. Not all incidents that one would consider a crime are necessarily classified as a crime for recording purposes.
NB- The statistics do not account for incidents that police respond to but do not need any follow up (Road traffic incidents, minor incidents of Anti-social behaviour)

Report for past 30 days:

On 31st MARCH at 0430 hrs a shed and garage were broken into on ASHMORE LANE and a leaf blower was stolen. Two male suspects wearing face coverings were captured on CCTV and they parked in an adjacent field prior to committing the crime. Enquiries are ongoing.

On 3rd APRIL in the evening an unknown suspect stole copper cable from within a commercial generator in West Dean. There have been a couple of these types of thefts lately in the wider area but unfortunately there are no lines of enquiry.

WEST DEAN PARISH COUNCIL							
Bank Reconciliation for the Year 2024 / 25							
Opening Balance Community Account at 01/04/2024	£1,755.73			Opening Balance Community Instant Access at 01/04/2024	£12,301.69		
Receipts 2024/25	28,837.00			Receipts 2024/25	20,255.31		
Payments 2024/25	18,792.13			Payments 2024/25	18,000.00		
Unpresented Cheques 2024/25							
Closing Balance Community Account 31/03/2025	£963.60			Closing Balance Community Instant Access 31/03/2025	£25,394.00		
TOTAL BANK BALANCES							
	£26,357.60						