



**Minutes of the  
PARISH COUNCIL MEETING OF  
West Dean Parish Council  
Tuesday 09 August 2022 7:00pm, King George's Hall**

WDPC Councillors present: Harry Urquhart (HU) – Chair, Jane Higgins (JH), Bill Seabrook (BS), and Ben Rowe (BR)

Other Councillors present: Cllr Richard Britton (Wiltshire Council), Cllr Deborah Hook (West Tytherley Parish Council), and Cllr Fiona Collier (West Tytherley Parish Council),

Others present: Melanie Camilleri (MC) – Clerk/RFO and two members of the public.

**44/22 Apologies for Absence:** None

**45/22 Declarations of interest:** None

**46/22 Minutes:** the Minutes of the Annual Parish Council Meeting on **12 May 2022** were unanimously approved

**47/22 Public Forum**

**48/22 To receive a report from Cllr Richard Britton (Wiltshire Council)**

- Hills Waste refuse and re-cycling collections

Staffing problems continue. If they've not collected, report on MyWilts, the online reporting on Wiltshire Council's website. Efforts being made to catch-up.

- Police PEEL (police effectiveness, efficiency, and legitimacy) Report

Latest report shows Wiltshire Police is failing in several areas and urgent improvements must be made.

Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) graded Wiltshire Police's performance across eight areas of policing and found the force was 'inadequate' in three areas and 'requires improvement' in the other five areas.

HMICFRS said the inadequate areas included how the force responds to the public, how it protects vulnerable people and strategic planning and value for money.

In June 2022, the force was moved into the inspectorate's Engage monitoring process, which provides additional scrutiny and support to help forces make improvements.

Cllr Higgins made the observation that PC Peter Jung has an excellent presence in the West Dean village frequently operating from the Village Hall and attending PC meetings.

- Wiltshire Council Budget

As a result of the Manifesto Commitment, new money has been allocated to the Highways Budget. An additional £2m over the next three years to help towards gully-emptying, white lining, and the provision of covert cameras to detect fly-tipping.

49/22

**NDP**

- i) MC has physical ‘made’ copies of NDP for distribution to WDPC (Councillors, Chair, and the Clerk’s office).
- ii) MC summarised that £524.04 NDP funds were held @March 2022 (in WTPC bank account). After final printing costs of the ‘made’ NDP and a small sum to reimburse Alan Bannister for office consumables, £178.38 remained which will be used towards refreshments for a celebratory gathering of WDPC, WTPC, and the Steering Group Members at Alan Bannister’s home.

50/22

**Planning**

To Consider the following application: -

**22/01906/FULLS:** 27 Hillside Close West Dean Salisbury Hampshire SP5 1EX

Single storey side extension to provide bedroom and toilet

Observation date: 20 August 2022

Resolved unanimously to SUPPORT this application for the following reasons: -

- it is within current planning guidelines
- the extension is an improvement over the current extension which is to be demolished
- there are other similar existing extensions to dwellings in Hillside Close
- there is no change proposed to access to the property
- these are no issues regarding overlooking neighbouring properties
- there are no biodiversity issues.

51/22

**Wildlife Group**

- i) Cllr Rowe delivered an update on project plans and the benefits to the community in the village spanning both WDPC and WTPC parishioners. Cllr Rowe enquired about funding options available. After a short discussion it was agreed that Cllr Rowe put together a list of ‘start-up’ expenditure and present to WDPC/WTPC/Village Fete in order to seek funding from each.

52/22

**Countryside Accessibility**

- i) To consider countryside accessibility and options available for replacing footpath styles with gates. After a short discussion, it was agreed that MC will establish Wiltshire Council / Hampshire County Council Policy and funding options available for making these changes.

53/22

**Finance**

- i) The Cash Flow Report and payments were unanimously approved

**Bank balances**

Treasurers Account 01 August 2022: £4,087.79

Business Bank Instant 01 August 2022: £4,070.90

**Payments**

Payee	Detail	Amount £ (incl vat)	Method
Paramount Plants	Jubilee Tree	1,032.50	BACS
C Mundy	Play Park repairs	250.00	BACS
M Camilleri	Gross Salary + offices expenses	743.47	S/O
Clive Francis	Grass Cutting May x 2	540.00	BACS
BHIB	Insurance renewal	363.54	BACS
Mrs J M Rowe	Compost & tree ties	11.00	BACS
M Camilleri	Gross Salary + offices expenses	743.47	S/O
Clive Francis	Grass cutting June x 2	540.00	BACS
M Camilleri	Gross Salary + offices expenses	743.47	S/O
Total debit		<b>£5,588.83</b>	

Receipts

Payee	Detail	Amount £ (incl vat)	Method
HMRC	VAT Reclaim	703.73	BACS
Andy Francis	Refund (Play Park bark)	111.62	BACS
WTPC	Contribution towards play park (2021/22)	250.00	CHQ
Total debit		<b>£1,065.35</b>	

**54/22 Councillors Reports: None**

**55/22 Correspondence, AOB, urgent matters**

- i) Audit of Salt bins for WC's Department of Highways & Transport. HU reported that West Dean has 7 bags of salt and that MC may inform WC all bins ok.
- ii) Communication from WC regarding importance of attending Operational Flood Group Meetings. HU reported that these meetings were not aimed at the issues West Dean faces therefore these meetings are not a priority for WDPC Councillors to attend.
- iii) Invitation to attend the next WC Area Board meeting 08 Sept 7pm at Whiteparish Memorial Centre (to find out more about the role of the Area Board and to discuss whether we would be able to support them in their aims). HU confirmed he'd be attending.
- iv) WC Streetscene Contract has been taken out with Ideverde. It runs for 5 years with a possible extension for an additional 5 years.
- v) Autumn clothing collections for Ukraine: Collection of flat clean Autumn clothing welcomed. Transporting to Ukraine 1<sup>st</sup>-2<sup>nd</sup> week of Sept. Contact Nick Turner for more details (email: nickchturner@gmail.com)
- vi) Cllr Higgins and Mrs Rowe are in the process of updating introductory leaflet for newcomers to West Dean village
- vii) A Certificate was issued for taking part in lighting a Queen's Platinum Jubilee Beacon
- viii) RoSPA inspection is due Sept 2022. It was unanimously agreed to top-up the Play Park bark by 2x bags beforehand. MC to action.

**56/22 It was unanimously resolved to close Agenda item 57/22 to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed**

**57/22 Councillor Co-option**

- i) After considering the two applicants it was unanimously agreed to co-opt both Derek Howland and Yasmin Taylor. MC will send them the paperwork (Declaration of Acceptance and Register of Interest) for completion. Their co-option will be ratified at the next Parish Council meeting. One seat remains vacant.

**58/22 Date of next meeting**

The date of the next Meeting for **West Dean Parish Council** will be held on **Thursday 13 October 2022 at 7:00pm** in the **King George's Hall**

Being no further business, HU closed the meeting at 8:25pm.