



## Minutes of the West Dean Parish Council Meeting Thursday 14 April 2022 7:00pm, King George's Hall

Councillors present: Harry Urquhart (HU) – Chair, Jane Higgins (JH), Bill Seabrook (BS), and Ben Rowe (BR).

Others present: Melanie Camilleri (MC) – Clerk/RFO, Cllr Deborah Hook (WTPC), PC Peter Yung, and one member of the public.

**14/22 Apologies for Absence**

**15/22 Declarations of interest: None**

**16/22** the Minutes of the Parish Council Meeting held on **17 February 2022** were approved.

**17/22 Public Forum**

**18/22 To receive a report from Councillor Richard Britton (Wiltshire Council)**

Key points arising:-

- New financial year. Deficit of £27M to be met by savings programme (yet to be identified)
- Wiltshire Council has issued a communication regarding their 5-year land supply. MC will circulate to all councillors.
- SWAB has made changes to the way it operates. Capital Grants reduced by half with monies diverted to Community Area Transport Group (CATG) under local control/management for roadworks and pavements.
- He continues as Chair of SWAB, Sothorn Area Planning, Wiltshire Council Pension Fund, and is a member of Code of Conduct and Complaints Committee.

**19/22 NDP**

i) The Referendum took place on 17 March 2022 across West Dean and West Tytherley. Turnout 26.64%.

The question: Do you want Test Valley Borough Council and Wiltshire Council to use the neighbourhood plan for West Dean and West Tytherley to help decide planning applications in the neighbourhood area?

Yes: 176 (94.1%) No: 11 (5.9%)

The TVBC Counting Officer declared that more than half of those voting have voted in favour of the West Dean and West Tytherley Neighbourhood Plan.

ii) MC reported the following additional future considerations:-

- TVBC indicate communities should review their NDP every 5 years or sooner (if significant change)
- Material modifications which do not alter the overall strategy of the plan but adds detail to existing policies require a Reg 16 consultation. It will be for the examiner to make the final decision as to whether the modifications require a referendum
- Material considerations such as a new of changes to the settlement boundary or new policy areas are required to follow the same process as Reg 16, examination, and referendum.
- To be mindful that TVBC Local Plan 2040 is at the Reg 18 Stage (Consultation closed noon 08 April 2022)

Alan Bannister, was asked to confirm next steps:-

- Forwards required by MPs and each Chairs of the two PCs.

- Clarify with TVBC how and when minor (non-material) errors can be updated (before the final adopted NDP is printed).
  - Copies of all printed historic and pre-adopted NDPs circulating in the community to be collected up with the aim that only the definitive copy is in circulation and published on the website.
- iii) WDPC unanimously agreed to set-up a joint WTPC and WDPC planning group for the purpose of considering planning applications across the two parishes and due consideration to the adopted joint Plan The group to be made up of Councillors as well as non-councillors (with local knowledge) operating under a Terms of Reference.

This was unanimously agreed by the councillors of WTPC on 11 April.

**20/22**

**Planning**

- i) To consider planning applications.

PL/2022/02767: ST MARYS CHURCH, WEST DEAN, SP5 1JQ

Proposal: 2 x Ash trees and 1 x Hazel tree - cut back to boundary branches overhanging School House

It was unanimously agreed to leave consideration to the Tree Officer.

**21/22**

**Dean Level Crossing**

- i) NetworkRail will be conducting a Risk Assessment in Nov 2022. It was unanimously agreed to wait the outcome of their report.

**22/21**

**Queen's Platinum Jubilee 02 June – 05 June**

- i) Thurs 02 June:-
- 4pm bring your own picnic on The Green. Bunting and fencing to be put up.
  - Beacon will be lit 9:45pm.
  - Village Choir or sing the Queen's Platinum Jubilee song – to be broadcast across The Green
  - West Dean Social Club serving cream teas
- ii) Tree planting – Cllr Rowe liaising with Christine Warry to establish the most suitable species given PH of soil (already tested by Cllr Rowe) as well as the height/width the tree is likely to develop. Andy Francis will source the tree.

**23/22**

**West Dean Village wooden benches/street furniture**

- i) Consider when next application of wood preservative is due. Cllr Rowe to contact WTPC requesting jobs to be added for the Lengthsman.

**24/22**

**Finance**

- i) The National Joint Council for Local Government Services has announced the new rates of pay applicable from 1 April 2021. NALC and HALC have instructed councils to implement the new pay scales (including back pay) as swiftly as possible.
- ii) The Cash Flow Report and payments up until year end 31 March 2022 were approved

**Bank balances**

Treasurers Account 31 March 2022: £4263.25

Business Bank Instant 31 March 2022: £2,616.96

Payee	Detail	Amount £ (incl vat)	Method
M Camilleri	Salary + offices expenses	730.90	S/O
Village Hall	S133 contribution village hall insurance	300.00	BACS
M Camilleri	NJC pay Awards (back pay)	150.80	BACS
Total debit		<b>£1,181.70</b>	

iii) MC reported that the 2021/22 end of year accounts and audit preparation has been completed and ready to take to the internal auditor on 27 April. JH expressed her thanks to MC on behalf the Parish Council. This was echoed by all.

**25/22**

### **Councillors Reports**

#### **HU**

Reported that with regret Andy Francis had submitted a letter of resignation due to health reasons. His resignation takes effect immediately.

HU expressed his sincere thanks to Andy for his invaluable contribution to the Parish Council and the whole Village and extended his best wishes for the future. This was echoed by all.

#### **PC Peter Yung**

His only report relates to keys being left in a hotel and evidence that the package returning them had been interfered with. The individual has changed their locks.

Looking for a venue in the village - where he can do his work whilst have a community presence. Suggested that he speaks to the Village Hall Committee.

**26/22**

### **Correspondence, AOB, urgent matters**

i) Arrangements and Agenda items for the Annual Parish Meeting taking place on 12 May 2022 at 6:00pm:-

- Cllr Higgins to organise refreshments
- Presentations/Reports by:-
  - PC Peter Yung
  - Wildlife Group (Cllr Rowe)
  - Emergency Plan (Cllr Higgins)
- Call for Councillors to fill vacancy

**27/22**

### **Date of next meeting**

The **Annual Parish Council Meeting** for **West Dean Parish Council** will be held on **Thursday 12 May 2022 at 7:00pm** in the **King George's Hall**

Being no further business, HU closed the meeting at 8:45pm.