



**Minutes of the Parish Council meeting held on
Monday 21st July at 19:00 at King George's Hall, West Dean.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Higgins	✓		
Councillor J Camilleri	✓		
Councillor Seabrooke	✓		
Councillor M Camilleri		✓	
Councillor N Hiddleston		✓	
Councillor M Lee	✓		
Councillor B Livesey	✓		

Also, in attendance:

Amanda Owen – Clerk, Councillor Down – West Tytherley Parish Council, Wiltshire Councillor Gregory Cooper, PC Ramsey, PCSO Taylor & 2 members of the public.

95/24	To receive Chair's opening remarks. Councillor Higgins welcomed everyone to the meeting.
96/24	To receive and accept apologies for absence. Apologies were RECEIVED and ACCEPTED from Councillor Hiddleston and Councillor M Camilleri.
97/24	To receive declarations of interest relating to items on this agenda. No declarations of pecuniary interest were received.
98/24	To approve the minutes of the full council held on Monday 16th June. The minutes of the meeting held on Monday 16 th June were signed as a correct record of the meeting.
99/24	Public Forum. None.
100/24	To receive reports from Wiltshire Council & Wiltshire Police. Wiltshire Councillor Gregory Cooper provided an update with regards to the following: <ul style="list-style-type: none"> - The latest Southern Area Board meeting discussed what has been happening across Wiltshire. - Wiltshire Council are showing an overspend of £4.3 million (which equates to less than 1% of the total budget). The overspend is larger than expected, potentially caused by an underlying accounting issue or the greater need for adult social care, children and families needing support. An audit will be taking place, but it is noted that demand for services is increasing, 61% of the Wiltshire spend is on those areas. - Housing land supply now at 2.42%, which could improve in the short term. Wiltshire has 1700 planning approvals. - The Next Area Board, being held at the beginning of September will discuss flooding. PC Ramsey addressed the meeting and advised the following: <ul style="list-style-type: none"> - The mobile police station has visited Alderbury, Winterslow & West Dean today. - Wiltshire Police are hoping the presence of the mobile police station will be more common. - As a neighbourhood team they are responsible for nine parishes. - No crime in West Dean, a nice area with every intention to keep it that way!

	<ul style="list-style-type: none"> - Have been attending local nurseries. If any local events taking place, please do let the Police know and they will try to attend. <p>A member of the public asked a question with regards hare coursing and fly tipping. PCSO Taylor & PC Ramsey advised that they have not seen any logs relating to hare coursing for this area, however please continue to report sightings. Fly tipping – is getting increased attention from local councils who have been using mobile camera units to act as a deterrent, along with signage. Hampshire, Wiltshire & Dorset Police do communicate with regards to incidents that cause on borders.</p>
101/24	<p>To receive updates with regards to: Glebe Farm River Group River Group</p> <p>Councillor Higgins advised the following:</p> <ul style="list-style-type: none"> - Neil from Wessex River Trust was at the river last Thursday conducting a river vole survey. - A flood risk activity permit is to be sought prior to any works being conducted. - Works are still on course to go ahead Spring 2026. <p>Councillor J Camilleri advised that a lot of the River is underground which affects what happens above ground. Decades of farming and building have diverted the course over flood plains which creates problems.</p> <p>Glebe Farm</p> <p>Councillor J Camilleri advised the following:</p> <ul style="list-style-type: none"> - The Parish Council are in receipt of a S106 documents drafted by TVBC Planning. - A few small errors having been highlighted, predominantly typing errors which we have notified them of. - Working in conjunction with the builder's solicitors, we have added our additional comments and sent it back to TVBC. <p>Councillor Higgins advised that updated comments from West Dean Parish Council are present on the TVBC planning portal.</p> <p>Councillor J Camilleri updated the meeting with regards to the proposed Rectory Hill pathway:</p> <ul style="list-style-type: none"> - Noting that the Pathway is in Wiltshire and the planning is in Hampshire, TVBC cannot include the pathway in the document as it is outside of their jurisdiction. - The builders want the pathway to go ahead. They can use a 'grampian clause' which has risks if a landowner changes their views on whether people cross their land via the pathway, or the developer can pay a reasonable sum of money (circa £12,000 (figure provided by Developers & Builders)) to the Parish Council to build a footpath, and then the Parish Council can pay them to build the pathway. - A solicitor has been appointed by WDPC, and comments are pending which will be useful to the Parish Council and relevant land owners associated with the Pathway. - Once all comments have been compiled and edited, a final draft will be issued and a meeting will be held for final approval.
102/24	<p>To agree the site of the memorial bench for Mr & Mrs Futchter.</p> <p>The site of the memorial bench for Mr & Mrs Futchter was AGREED as what3words location: splinters.ordeals.fresh</p> <p>Proposed by Councillor Livesey, seconded by Councillor Seabrook.</p> <p>All members voted unanimously to accept this resolution.</p>
103/24	<p>To consider a domain name in accordance with the 2025 Practitioners Guide.</p> <p>The domain name was AGREED as www.westdeanvillage-pc.gov.uk, with a divert from www.westdeanvillage.co.uk.</p>

	Proposed by Councillor Higgins, seconded by Councillor Livesey. All members voted unanimously to accept this resolution.																																				
104/24	To note the financial situation. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance at 30 th June 2025 being £32,718.75. The bank reconciliation can be found at APPENDIX A .																																				
105/24	To approve the requests for payments for July. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor J Camillieri, seconded by Councillor Seabrooke. All members voted unanimously to accept this resolution. <table><tr><th colspan="4">July Payment Requests</th></tr><tr><th>From</th><th>Item</th><th>Invoice Number</th><th>Amount</th></tr><tr><td>Staff</td><td>Salary</td><td>July</td><td>£891.28</td></tr><tr><td>Lloyds</td><td>Bank Charges</td><td></td><td>£4.25</td></tr><tr><td>King George Village Hall</td><td>Insurance Contribution</td><td></td><td>£300.00</td></tr><tr><td>Clive Francis</td><td>Grass Cutting – May</td><td>Inv 010525</td><td>£564.00</td></tr><tr><td>Clive Francis</td><td>Grass Cutting – June</td><td>Inv 010625</td><td>£564.00</td></tr><tr><td>DM Payroll</td><td>Payroll Administration Apr - Sep 2025</td><td>Inv 4581</td><td>£72.00</td></tr><tr><td colspan="3">Total</td><td>£2,395.53</td></tr></table>	July Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	July	£891.28	Lloyds	Bank Charges		£4.25	King George Village Hall	Insurance Contribution		£300.00	Clive Francis	Grass Cutting – May	Inv 010525	£564.00	Clive Francis	Grass Cutting – June	Inv 010625	£564.00	DM Payroll	Payroll Administration Apr - Sep 2025	Inv 4581	£72.00	Total			£2,395.53
July Payment Requests																																					
From	Item	Invoice Number	Amount																																		
Staff	Salary	July	£891.28																																		
Lloyds	Bank Charges		£4.25																																		
King George Village Hall	Insurance Contribution		£300.00																																		
Clive Francis	Grass Cutting – May	Inv 010525	£564.00																																		
Clive Francis	Grass Cutting – June	Inv 010625	£564.00																																		
DM Payroll	Payroll Administration Apr - Sep 2025	Inv 4581	£72.00																																		
Total			£2,395.53																																		
106/24	To agree the date of the next meeting. The date of the next meeting was agreed as Monday 18 th August if a Glebe Farm update has been received if not, then the Parish Council will meet on Monday 15 th September.																																				

There being no other business, the meeting closed at 19:55.

APPENDIX A

WEST DEAN PARISH COUNCIL							
Bank Reconciliation for the Year 2025 / 26							
Opening Balance Community Account at 01/04/2025	£963.60			Opening Balance Instant Access Account at 01/04/2025	£25,394.00		
Receipts 2024/25	6,331.50			Receipts 2024/25	11,100.34		
Payments 2024/25	5,070.69			Payments 2024/25	6,000.00		
Unpresented Cheques 2024/25							
Closing Balance Community Account 30/06/2025	£1,892.91			Closing Balance Business Bank Instant 30/06/2025	£30,825.84		
TOTAL BANK BALANCES	£32,718.75						