

Ordinary Meeting of West Dean Parish Council
Wednesday 27 February 2019 at 7:00pm in King George's Hall, West Dean

Present: Harry Urquhart (HU) – Chair, Jane Higgins (JH), Bill Seabrooke (BS), Christine Warry (CW), Melanie Camilleri (MC) – Clerk, and four members of the public.

- 23/19 Apologies for Absence:** Mike Marx and Alan Bennett
- 24/19 Open Forum**
- 25/19 Declarations of interest:** None
- 26/19 Minutes of the Ordinary Meeting held on Wednesday 9 January 2019 were agreed by all and signed by HU.**
- 27/19 WCC update: Cllr Devine**
- All PC's financial plans voted through
 - WCC 2.9% council tax rise, £24 police, 2% Fire. This doesn't keep in line with government cut-backs and increasing demands upon spend.
 - Police patrols have been assured, so we may see the odd police car in the area.
- 28/19 NDP Working Draft update from PS on behalf of Alan Bannister:**
Target to get consultation draft with the PC in time for the Annual Parish Council Meeting
- 29/19 Footpaths:** Nothing to report
- 30/19 Highways:** Brief discussion took place on merits of SIDs. Further consideration needed as to suitability for West Dean. Nothing else to report
- 31/19 Village Maintenance**
- i) Recreation Ground – climbing wall. Feedback received that children are using the new wall and are delighted. Feedback from one member of parish suggested the wall is possibly too high. Having said that, this person's children are fairly young. The wall is intentionally aimed to appeal to a wide age-range.
 - ii) Recreation ground - maintenance (RoSPA safety check report): JH to take the lead on remedial repairs with the Playground Committee. MC to send her details of company used by WT&F PC for their playground repairs. MC pointed out WT&F PC also secured grants from HCC and TVBC for the repair work. JH will explore this funding option with WCC/HCC.
 - iii) Recreation ground – quote for new shed (for lawnmower): Andy Francis obtaining quotes for 1) base and 2) base and erect bespoke shed
 - iv) Road Bridge – WCC inspection: Nothing to report
 - v) The pinch-points on each of the access roads into the village - pedestrian safety was discussed following an email from a parishioner. No resulting action.
 - vi) Great British Spring Clean 22 March – 23 April 2019: date selected is 11 May. CW to organise catering, secure King George's Hall, and contact WCC to supply equipment
 - vii) Any other matters for consideration: Andy Francis indicated the mower repair is nearly complete. Cost of repair to be advised.
- 32/19 Final Stages of Draft Wiltshire Housing Site Allocations Plan**
Briefing note no.19-004 discussed - draft Wiltshire Housing Site Allocations Plan briefed (proposal to allocate new sites for housing within Wiltshire).
- 33/19 Electoral Review of Wiltshire Council – Draft Recommendations of the Local Government Boundary Commission for England**
Briefing note no.19-003. Councillors to read and consider if the PC should write with their feedback of pros and cons on the proposed changes. Consultation closes 15 April.
- 34/19 Finance and Cheques**
- i) Lloyds Bank – new mandate approved and put in the hands of the councillors for signature before sending to Lloyds.
 - ii) Village Hall insurance contribution 2019 - £300 approved under powers of S137. Invoice to be raised.
 - iii) No other payments to authorise
 - iv) Revised Standing Order approved to adjust Clerk Salary to reflect new pay scales wef 1 April 2019. With councillors for signature before sending to Lloyds
 - v) The Schedule of Accounts dated 20 Feb 2019 were agreed and authorised.

Bank balances

Treasurers Account (as at 20 Feb 2019): £4359.60

Savings Account (as at 20 Feb 2019): £4,685.01

Main Account

Payee	Detail	Amount £	Method
I N Newman	WM restoration	598.50	BACS 12/01
Matthew Rowe	Carols on the Green refreshments	25.00	BACS 12/01
M Camilleri	Clerk Salary	277.29	Standing Order 01/02
ITC	Website hosting and support fee	210.00	BACS 01/02
King George's Hall	S137 grant – contribution towards insurance premium (2018)	389.46	BACS 01/02
Harry Urquhart	Printer and cartridges	277.29	BACS 05/02
Martin Lambe	Rec Grd maintenance	90.00	BACS 20/02
Southampton Scrapstore	Membership arts and crafts resource centre	55.00	BACS 20/02
Clive Jones	Hedge Cutting	120.00	BACS 20/02
Schoolscapes Ltd	Climbing Wall	5,051.75	BACS 20/02
Total debit		£7,116.99	

Receipts	Detail	Amount £	Deposit Ref.
None			
Total credit		£0.00	

vi) VAT reclaim will be made March/April 2019

vii) S137 expenditure limit 2019/20 = £8.12 per electorate (= £1,624 total allowance)

35/19

Correspondence

- HU read out the following email from a member of the public:-

DOG ATTACK - CAUTION - AVOID LOCK UP BY EAST GRIMSTEAD CAR PARK

DO NOT LET YOUR DOG APPROACH GATES!

PUT ALL DOGS ON LEADS AND KEEP AWAY FROM THE FENCE

*There is a lock up in Bentley Wood, next to Howe Farm, on the main thoroughfare through the wood from the East Grimstead car park to the West Dean entrance. It is a stand alone lock up before a field of horses. There is a guard dog behind high solid gates which are padlocked. **There is a gap at the bottom of the gates.** This week a medium sized dog walked past the gates of this yard and put his nose to the ground at the bottom of the gates. The dog inside grabbed the nose of the passing dog and clamped down and yanked him under the gates screaming. The walker was holding his dog's body, but had to let go to stop his dog's head being ripped off. The dog was then mauled by the dog inside. Every time the dog attempted to climb out the dog inside attacked him again. The attacked dog has been in surgery all week and may not survive. There is no address or telephone number for the owner of the lock up. **PLEASE AVOID AT ALL COSTS AND KEEP YOUR DOGS WELL AWAY.***

- BBC2 have asked for a family to take part in a new Back in Time TV series – full details to be circulated through Friends of West Dean newsletter

36/19

Date of Annual Parish Meeting: 1 May 2019. MC to book King George's Hall

37/19

The **West Dean Annual Parish Council Meeting** will be held on **Wednesday 8 May 2019 at 7:00pm in the King George's Hall, West Dean**

38/19

Councillor vacancies - consideration of applications

The public and press were excluded from attending this agenda item due to the confidential nature of the business being transacted (Section 1, subsection (2) of the Public Bodies (Admission to Meetings) Act 1960). Two applicants – Sarah Hurst and Astrid Lynn. The merits of both applicants were carefully considered. HU proposed the Parish Council co-opt both candidates. This was seconded by BS. Voting took place by a show of hands. For: 4 Against: 0. The proposal was carried.

MC to serve offer to co-opt on behalf of the Parish Council. IF accepted, an Extraordinary General Meeting of the West Dean Parish Council will be held on **Wednesday 6 February 2019 at 7:00pm** to ratify their co-opt.

Being no further business, HU closed the meeting at 8:40pm